

V.O.CHIDAMBARANAR PORT TRUST  
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT  
(VEHICLES DIVISION)  
TUTICORIN – 628 004

GRAMS: PORTTRUST  
PHONE : 2352290 (50 Lines)



Mail:info@vocport.gov.in  
FAX : 0461 – 2354274

CERTIFIED UNDER ISO 9001 : 2000, 14001:2004 & ISPS Compliant Port

By speed post

No.MEE—SE2—VH--REP--VRW 29 --V1--16/ D4422  
To

Date.19.10.2016

Dear Sir,

Sub : Supply of painting materials for port vehicles  
---quotations called for – Reg.

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Kindly submit your wax-sealed quotation in the enclosed format on or before **31.10.2016** at 15:00 hrs to the Executive Engineer, Vehicles Division, V.O.Chidambaranar Port Trust, Tuticorin-628004, duly embossing enquiry number and due date on the envelope for the supply of the items in the Tender Format as per the terms and conditions enclosed. The quotations will be opened on the same day at 15:30 hrs in the presence of tenderers who may like to be present.

In this format, no column should be left blank and if it is left blank, it will be presumed that our Terms and Conditions are acceptable to you. Deviations, if any, from our terms may clearly be indicated in the format itself. The Port will not be responsible for any postal delay.

Yours faithfully,

Sd/-

EXECUTIVE ENGINEER  
(VEHICLES DIVISION)

Encl :1.Tender Format  
2.Terms and Conditions

## TERMS AND CONDITIONS

1. Price Basis : (a) Price quoted is firm and final and F.O.R. Tuticorin/Ex-Godown/F.O.R Free delivery at VOCP. The increase in price will not be allowed under any circumstances. (b) Unit for which rate quoted should be invariably indicated without fail.
2. EXCISE DUTY: Excise duty, if chargeable extra, may be clearly indicated. If there is any variation in the Excise duty at the time of supply, the same will be accepted on production of documentary evidence.
3. SALES TAX AND SURCHARGES/VAT: As Port is not entitled to avail any concessional tax, Form "C" or "D" will not be issued. Hence, actual rate may be quoted. Offers made with the condition "Taxes as applicable", will not be considered. If there is any variation in ST and SC/VAT at the time of supply, the same will be accepted on production of documentary evidences.
4. PACKING AND FORWARDING: If extra, the actual rate of Packing and Forwarding in percentage may be quoted in the offer.
5. FREIGHT CHARGES: The freight charges, if extra, may clearly be indicated.
6. TRANSIT INSURANCE: Transit Insurance will not be arranged by this Port. The stores may be duly insured by the suppliers at their own cost.
7. MODE OF DESPATCH: The stores may be well packed to avoid damage in transit and despatched by lorry and delivered to the consignee.
8. DELIVERY PERIOD AND LD CLAUSE: The delivery period should be guaranteed. If the supplier fails to complete the supply in all respect within the delivery period /extended delivery period unless such failure is due to Standard Force Majeure, a sum equivalent to 1% per week or part thereof for the period of delay for the value of materials supplied after expiry of delivery period, subject to a maximum of 10% of the order value as liquidated and ascertained damages and not by way of penalty shall be deducted from any money due or become due to the supplier.
9. VALIDITY OF OFFER: It should be for a minimum period of two months from the opening date of the quotation.
10. GUARANTEE PERIOD/WARRANTY PERIOD : The period applicable may be clearly indicated in the offer.
11. PAYMENT TERMS: 100% payment will be made after the goods are received in good condition and accepted by the consignee. The payment will be made by the mode of E-payment. Your Bank Account Number (Nationalized) may be indicated in the Bill. Please note that this Port can not make any advance payment to the supplier with out Bank Guarantee.
12. SAMPLE: Whenever insisted a sample may be sent along with the offer, failing which the offer will not be considered.
13. TEST CERTIFICATE: The product should have test certificate, as applicable. Unless a guarantee is given along with offer for the production of such certificate, the offer will not be considered.
14. INSPECTION: All supplies are subject to inspection before acceptance.
15. TOLERANCE: In the case of materials supplied on weight/ length basis, variation of +or -5% will be allowed.
16. INSTALLATION CHARGES : If the installation charge is extra, it should be quoted separately.
17. DISCOUNT: If there is any discount, the same may be indicated.
18. PROPRIETARY ITEM : In case the stores offered are proprietary articles please certify that the rates quoted are the same as you would quote for other Ports and Government Departments. Also the Tender Format Attached should be duly signed.
19. MANUFACTURER'S NAME & BRAND NAME : While quoting always state manufacturer's name and brand, failing which your offer may not be considered.
20. GENUINENESS: In case, the stores supplied are found not suitable by the Consignee, supplier may replace it at his own cost immediately.
21. Right : The Chief Mechanical Engineer, V.O.Chidambaranar Port Trust reserves the right to accept or reject any tender in full or part without assigning any reasons.

Sd/-

Executive Engineer  
Vehicles Division

## TENDER FORMAT

Ref.No.  
From

Date:

To

The Executive Engineer,  
Vehicles Division,  
V.O.Chidambaranar Port Trust,  
Tuticorin-628004

Sub: Supply of Painting materials for port vehicles  
-- quotation submitted – Reg.

Ref: Your Enquiry No.MEE—SE2—VH—REP--VRW 29  
D Date .10.2016

--V1--16/

We submit herewith the rate for the item as required in your enquiry. Stores will be supplied as per the following terms and conditions:

Sl. No.	Description of spares	Brand	Unit	Qty.	Rate / Unit		Amount	
					Rs.	Ps.	Rs.	Ps.
1	Anti corrosion Chassis Black	Asian/ Dulux	Ltr.	20				
2	Anti corrosion Chassis Red	Asian/ Dulux	Ltr.	20				
3	Enamel Brilliant White	Asian/ Dulux	Ltr.	20				
4	Enamel Opline Green	Asian/ Dulux	Ltr.	20				
5	Enamel Oxford Blue	Asian/ Dulux	Ltr.	20				
6	Enamel P.O. Red	Asian/ Dulux	Ltr.	20				
7	Enamel Black	Asian/ Dulux	Ltr.	20				
8	Enamel Golden yellow	Asian/ Dulux	Ltr.	20				

Signature of the Tenderer with date

Stamp of the Tenderer

TERMS AND CONDITIONS

1. Price :
2. Excise Duty :
3. Sales Tax and Surcharges :  
(Form 'C' or 'D' will not be issued)
4. Packing and Forwarding Charges :
5. Freight charges :
6. Transit Insurance :
7. Mode of Despatch :
8. Place of delivery :
9. Delivery : Stores will be supplied within ----- days
10. L.D. Clause : For delayed supply we accept L.D Clause
11. Validity Offer :
12. Guarantee/Warranty period :
13. Payment Terms :
14. Sample
15. Test Certificate :
16. Inspection :
17. Tolerance :
18. Installation :
19. Discount :
20. Bank Account No. for making payment :  
through e-mail

Yours faithfully

Office Stamp of the Tenderer

SIGNATURE OF TENDERER WITH DATE