



V.O. CHIDAMBARANAR PORT TRUST
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT
STORES DIVISION
TUTICORIN - 628 004.

TENDER DOCUMENT

**Sub: Supply of Shell Argina T40 and
Shell Omala 150 to Marine Division - Reg**



**V.O. CHIDAMBARANAR PORT TRUST
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT
STORES DIVISION
TUTICORIN - 628 004**

No: MEE/SD/AEE/ F1/5-16

Dated: .08.2016

To

As per the list enclosed

Dear Sir,

Sub: Supply of Shell Argina T40 and Shell Omala 150 to
Marine Division - Reg.
- Call of Tender intimation - Reg.

Please find enclosed notice inviting tender for the Supply of Shell Argina
T40.

This is for your kind information.

Encl: One NIT

Yours faithfully,

CHIEF MECHANICAL ENGINEER

V.O. CHIDAMBARANAR PORT TRUST
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT
STORES DIVISION
TUTICORIN-628 004.

No: MEE/SD/AEE/ F1/5-16

Dated: .08.2016

To

M/s.

Gentlemen,

Sub: Tender documents for the Supply of Shell Argina T40 and Shell Omala 150 to Marine Division – Reg.

Ref: Your letter No. _____

Receipt of a sum of Rs. Rupees.....

.....only) sent by you vide the cash receipt /Demand Draft

bearing No. is hereby acknowledged.

The tender document for supply of the subject stores is enclosed as desired by you.

Yours faithfully,

FA & CAO
VOC PORT TRUST
TUTICORIN – 628 004.


Encl: Tender Document.



V.O. CHIDAMBARANAR PORT TRUST
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT
STORES DIVISION
NOTICE INVITING TENDER

Tender No.	MEE/SD/EE/F1/5-16
Description of the work	Supply of Shell Argina T40 and Shell Omala 150 to Marine Division
Estimated Cost	Rs. 13,80,863/-
Earnest Money Deposit	Rs. 27,617/-
Cost of Tender Form	Rs.525/-Inclusive of VAT-5% (Non refundable)- In person, Rs.625/- by Post
Period of Sale of tender Document	11 .10.2016 to 31.10 .2016
Last Date for receipt of Tender	02 . 11.2016 at 15:00 Hrs.
Tender Opening Date	02.11.2016 at 15:30 Hrs.
Validity of Offer	120 days from the Opening date of Tender
Name of Officer issuing and receiving Tenders	Chief Mechanical Engineer, V.O. Chidambaranar Port Trust, Tuticorin-628 004.

For further details kindly visit our Website www.vocport.gov.in and Govt. Tender panel- <http://tender.gov.in> and IPA website-www.ipa.nic.in. The tender document may be downloaded from our website/shall be accompanied by D.D for Rs. 525.00/- towards the cost of tender document.

	V.O.CHIDAMBARANAR PORT TRUST Mechanical & Electrical Eng. Dept Stores Division Tuticorin-628004,India	Tender Number 7000001394		
		Date 11.08.2016		
Phone: 0461-2352290 Fax:0461-2352290 Email:info@vocport.gov.in		CERTIFIED UNDER ISO 9001 : 2008, 14001: 2004 & ISPS Compliant Port		
TENDER FORMAT				
Ref No.: From:		Date:		
To: The Executive Engineer Stores Division Mechanical & Electrical Eng. Dept. V.O.C Port Trust				
Dear Sir,				
Sub Supply of Shell Argina T40 and Shell Omala 150 to Marine Division – Reg. Ref: Your Enquiry No.				
Sl. No	Material Code & Description	Qty	Unit	Rate per Unit (Rs.)
1	OI1202024 SHELL ARGINA-T40	1,881	LR	
2	170000001 SHELL OMALA 150	6,479	LIT	
Note: You are requested to deliver the above said lubricants to the Tug Tuticorin at M/s. Hindustan Shipyard Limited, Visakhapatnam				

Office Stamp of the Tenderer

(Signature of the Tenderer with Date)

V.O. CHIDAMBARANAR PORT TRUST
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT
STORES DIVISION
TUTICORIN - 628 004

Issued to M/s

GENERAL TERMS AND CONDITIONS

1. Sealed tenders for the Supply of Shell Argina T40 and Shell Omala 150 as per the schedule attached will be received in the office of the Chief Mechanical Engineer, V.O.Chidambaranar Port Trust, Tuticorin - 628 004 up to 15:00 Hours on 02.11.2016 and will be opened at 15:30 Hours on the same day.
2. Tenders sent by hand delivery should be deposited in the sealed Tender Box at the aforesaid office during working hours on the all working days before the due date and time. Tenders containing overwriting or erasures if any, are liable to be rejected unless properly attested.
3. **EARNEST MONEY DEPOSIT:** An amount of Rs.27,617/- (Twenty seven thousand six hundred and seventeen only) as Bank draft only drawn in favour of the Financial Adviser & Chief Accounts Officer, V.O.Chidambaranar Port Trust, Tuticorin - 628 004. should be enclosed along with the quotation towards EMD, failing which the quotation will be rejected. The EMD. of all unsuccessful tenderers will be refunded on the finalisation of the tender. The EMD. of the successful tenderer will be refunded only after the completion of supply in all respects with necessary certificates. EMD in any other form will not be allowed. EMD will not bear any interest.
4. Exemption from payment of EMD is not allowed to any firm such as Public sector units & other Govt. units etc. However, the firms who have registered under NSIC are granted exemption from the payment of EMD and these firms have to furnish the cost of tender document This will be accepted only if the necessary documentary evidence for registering in NSIC is enclosed.
5. **EXCISE DUTY :** Excise duty and Cess on ED if any chargeable extra, may be clearly indicated. If there is any variation in the excise duty at the time of supply, the same will be accepted on production of documentary evidence.
6. **SALES TAX AND SURCHARGES/VAT:** As this port is not entitled to avail any concessional tax, Form `C' or `D' will not be issued. Hence actual rate may be quoted. Offers made with the condition "Taxes as applicable" will not be considered. If there is any variation in ST and SC/VAT at the time of supply, the same will be accepted on production of documentary evidence.

7. **PACKING AND FORWARDING:** The actual rate of packing and forwarding may be quoted in the offer.
8. **FREIGHT CHARGES:** The freight charges, if extra, may be clearly indicated.
9. **TRANSIT INSURANCE:** Transit Insurance will not be arranged by this Port. The stores may be duly insured by the suppliers at their own cost.
10. **MODE OF DESPATCH:** Price should be quoted for delivery at on board Tug Tuticorin at M/s. Hindustan Shipyard Ltd., Visakhapatnam. The stores may be well-packed to avoid damage in transit and despatched by lorry and delivered to the above address.
11. **PAYMENT TERMS:** 100% Payment will be made after the goods are received in good condition and accepted by the consignee. Please note that this port can not make any advance payment to the suppliers with out Bank Guarantee. Hence, any advance payment clause will not be considered.
12. **DELIVERY PERIOD AND L.D.CLAUSE:** The delivery period should be with in 30 days (maximum) from the receipt of this order. If the supplier fails to complete the supply in all respects within the delivery period / extended delivery period unless such failure is due to Standard Force Majeure, a sum equivalent to **1% per week** or part thereof for the period of delay for the value of materials supplied after expiry of delivery period, subject to a **maximum of 10%** of the order value as liquidated and ascertained damages and not by way of penalty shall be deducted from any money due or become due to the supplier.
13. **VALIDITY OF OFFER:** The Tender submitted by the Tenderer should be open for a minimum period of Four months from the date of opening of Tender and the Tenderer cannot amend, alter or revoke his tender in any way during this period and if he does so, the Earnest Money Deposit paid by him shall be forfeited without any notice.
14. **GUARANTEE/WARRANTY PERIOD:** The period applicable shall be clearly indicated in the offer.
15. **TEST CERTIFICATE:** Manufacturer's test certificate shall be sent along with the material. Unless a guarantee is given along with the offer for the production of such certificate, the offer will not be considered.
16. **DISCOUNT:** If there is any discount, the same may be indicated.

17. **PROPRIETARY ITEMS:** If the stores offered are proprietary articles, please certify that the rates quoted are the same as you would quote for other Ports and Government Departments.
18. **MANUFACTURER'S NAME & BRAND NAME:** While quoting always state Manufacturer's name and brand name of the items failing which your offer may not be considered.
19. **INSPECTION:** All supplies are subject to inspection before acceptance.
20. **GENUINENESS:** In case, the stores supplied are found not suitable by the consignee, supplier may replace it at his own cost immediately.
21. Stores should be supplied strictly in accordance with the particulars and specifications mentioned in the schedule. The tenderer should specify the date by which he can guarantee delivery, in the tender.
22. In the event of failure to supply the stores within the period stipulated in the order or within the period agreed upon by the Port Trust, it will be lawful for the Port Trust to cancel the order and make purchase elsewhere and the supplier shall not have right to claim recompense there for.
23. If the Port Trust sustains any loss or damage whatsoever due to the breach of contract by the supplier under this contract, the Port Trust shall recover such loss or damage from any money including security Deposit/Earnest Money Deposit due to the supplier from the Board either under this contract or under any other contract otherwise from the supplier.
24. The quantities indicated in the schedule are tentative and the right to modify the quantities specified therein is reserved. The descriptions/Quantities are furnished so as to enable the tenderers to quote their rates accordingly. But neither the purchase could be invalidated nor the bidder can make any claim / compensation, whatsoever on account of any defect or description deficiency in the quantity mentioned in the tender notice.
25. **DOWNLOADING OF TENDER DOCUMENT FROM PORT WEBSITE:** The tender documents can be downloaded from Port Website. If the tender document is downloaded from website, a Demand Draft for Rs.525/- (Rs.500/- + 5% VAT) towards the cost of the tender document should be enclosed along with the tender, failing which the tender will be rejected.
26. No Fax Tenders will be accepted.
27. All disputes shall be within the jurisdiction of the local courts of Tuticorin (TN) only.

28. The Tenderer should submit the document proof for the TIN NO and PAN NO alongwith the offer.
29. Either the Indian agent on behalf of the Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.
30. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.
31. Payment will be made after completion of entire ordered quantity and no part payment will be made for the part supply at any costs.
32. **IMPORTANT:** The lubricants have to be delivered at HSL, Visakapatnam for carrying out the dry dock repair works of the port Tug Tuticorin.

CHIEF MECHANICAL ENGINEER

TERMS AND CONDITIONS

- | | | |
|--|---|--|
| 1. Price | : | |
| 2. Excise duty, whether inclusive or exclusive | : | |
| 3. Sales Tax and Surcharges/VAT, whether inclusive or exclusive (Form C or D will not be issued) | : | |
| 4. Packing and Forwarding charges | : | |
| 5. Freight Charges | : | |
| 6. Transit Insurance | : | |
| 7. Mode of Despatch | : | The stores will be despatched by lorry and delivered to the consignee. |
| 8. Place of Delivery | : | |
| 9. Delivery Period | : | Stores will be supplied with in Days |
| 10. L.D.Clause | : | For delayed supply, we accept your L.D Clause |
| 11. Validity of Offer | : | |
| 12. Guarantee/Warranty period | : | |
| 13. Payment Terms | : | |
| 14. Samples | : | |
| 15. Test Certificate | : | |
| 16. Inspection | : | |
| 17. Tolerance | : | |
| 18. Installation Charges | : | |
| 19. Discount | : | |
| 20. Bank Account No. for making payment through e-mode | : | |
| 21. Authorised Dealer Certificate | : | |
| 22. EMD Details if any | : | |
| 23. PAN & TIN Number | : | |

Yours faithfully,

Office Stamp of the Tenderer

SIGNATURE OF TENDERER WITH DATE

V.O.CHIDAMBARANAR PORT TRUST

Name of Department: **MECHANICAL & ELECTRICAL ENGG. DEPT.**

Sub: Publishing of NIT in Newspaper – Reg

Please find enclosed tender notice as detailed below,

Name of work	Supply of Shell Argina T40 and Shell Omala 150 to Marine Division – Reg.
Value of Tender	Rs. 13,80,863/-
As per norms to be published in newspaper	One English daily southern edition and One Tamil daily Tamil Nadu edition Local edition in the size of 8 x 5 cc

Kindly arrange to publish the same on or before 12.10.2016

Head of the Department

Encl: As above

To
The PRO/ V.O.C.P.T.

No: MEE/SD/AEE/ F.1/5-16

Dated: .08.2016

Copy to

1. FA & CAO
2. Hindi officer cum Sr. Asst. Secretary – with a request to carry out necessary Hindi translation and send it to DD/EDP.
3. Sr. DD/EDP – With a request to publish the NIT in Port web site

PROFORMA – A

V.O. CHIDAMBARANAR PORT TRUST
Mechanical & Electrical Engg Department

No:MEE/SD/EE/F1/5-16/D

Dated: .08.2016

Sub: Supply of Shell Argina T40 and Shell Omala 150 to Marine Division- reg.
Name of work: 'Supply of Shell Argina T40 and Shell Omala 150 to
Marine Division'

Sir,

Please find enclosed a copy of the NIT No: MEE/SD/AEE/ F1/5-16 along with tender documents (7pages) (soft copy sent by mail) for the above work for publication in the VOCPT Website and also for sending the NIT through e-mail to the relevant category of the contractors registered with the Port Trust.

2. Kindly confirm the publication of the NIT along with tender documents (7 pages) in the VOCPT Website and forwarding of NIT through e-mail to the concerned category of registered contractors of the Port. Also confirm that the tender documents for the above work(pages) are available in the VOCPT Website during the tender sale period.

Signature of the HOD

To
The Sr. DD/EDP

PROFORMA – B

V.O. CHIDAMBARAM PORT TRUST
EDP Department

No:

Dated: .08.2016

Sub: Publication of NIT in the Port Web-site – Regarding.

It is hereby confirmed that the NIT sent by you vide letter No.

Dated containing pages is uploaded in the VOCPT Website and the same is available in the Port web-site during the tender sale period.

2. Further NIT was sent toNos. of mail-ids of the concerned category of registered contractors of the Port as per **enclosure**.

OFFICER
EDP DEPARTMENT

Name of Officer _____

Designation: _____

To
Chief Mechanical Engineer (HOD)
Mech & Elec Engg Dept (Stores) (Dept)

Enclosure of email-ids to whom NIT was sent is **attached**
E-root/Mech&Elec Dept/Stores/Tender for the Supply of Shell Argina T40 and Shell Omala 150 to Marine Division- reg

E-PAYMENT FORMAT

SL.NO.	PARTICULARS	
1.	NAME OF THE CONTRACTOR/SUPPLIER	
2.	ADDRESS OF THE CONTRACTOR/SUPPLIER	
3.	NAME OF THE WORK FOR WHICH PAYMENT IS MADE	
4.	ESTIMATE NO./AGREEMENT NO./WORK ORDER NO.	
5.	NAME OF THE BANK IN WHICH CONTRACTOR/SUPPLIER IS OPERATING ACCOUNT EITHER WITH IOB OR SBI OR ANY OTHER BANK (IF IT IS OTHER THAN IOB OR SBI, BANK COMMISSION PLUS POSTAGE WILL BE DEDUCTED)	
6.	ADDRESS OF THE BANK	
7.	BRANCH CODE NO.	
8.	TYPE OF ACCOUNT (WHETHER SB A/C OR CURRENT A/C)	
9.	ACCOUNT NO.	
10.	PAN NO.	
11.	SERVICE TAX REGISTRATION NO.	
12.	IFSC CODE	

TENDER No:- 7000000171
LIST OF FIRMS FOR THE SUPPLY OF SHELL ARGINA T40 AND
SHELL OMALA 150 TO MARINE DIVISION - REG

1. VAIBAVSRI SOLUTIONS INDIA PVT LTD

NO.99 NORTH VELI STREET,
V.A.P. COMPLEX IIND FLOOR,
MADURAI
Tamil Nadu-625001.

2. JOTHI AGENCIES

NO:13-C, 3RD STREET PANTHADI,
MADURAI HO
MADURAI
Tamil Nadu-625001.

3. PRIDE LUBRICANTS

NO 8A, RAILWAY STATION BACK SIDE
BURMA SHELL LANE BIG BAZAAR STREET
TOWN HALL
COIMBATORE
Tamil Nadu-641001.

4. ALLIED OIL CORPORATION

NEW NO 132 OLD NO 163/2, K SONS COM
NEAR MINARVA BUS STOP, BROADWAY
CHENNAI
Tamil Nadu-600108.

5. SUN OILS

NO 14/71, THATHA MUTHIAPPAN STREET
CHENNAI
Tamil Nadu-600001.

6. SHELL INDIA MARKET PVT.LTD.,

NO.1994, & 1996 KRISHNA COLONY,
TIRUCHI ROAD,
COIMBATORE
Tamil Nadu-641005.

7. M/S.KRISHNA TRADERS

273,K, ETTAYAPURAM ROAD,
TUTICORIN
Tamil Nadu-628002.