



V.O CHIDAMBARANAR PORT TRUST

Mechanical&ElectricalEng.Dept.
Stores Division
Tuticorin-628004, India

Phone: 0461-2352290

Fax: 0461-2352450

Email: info@vocport.gov.in, www.vocport.gov.in

Certified under ISO: 9001:2008, 14001:2006 and ISPS Compliant Port

ME/SD/AEE/F27/4-16/D

DT: .10.2016

Enquiry No. : 6000001467

Dated : 05.10.2016

Due Date : 14.10.2016

Due Time : 15:30:00

To

Sub: SUPPLY OF WOODEN STAND - REG

Dear Sir

Kindly Submit your wax-sealed quotation in the enclosed format on or before 14.10.2016 at 15:00:00 Hrs to the Executive Engineer, Stores Division, VOC Port Trust, Tuticorin-628004, duly embossing enquiry number and due date on the envelope for the supply of items in the tender format as per the terms and conditions enclosed. The Quotations will be opened on 14.10.2016 at 15:30:00 Hrs. in the presence of the tenderers who may like to be present.

In the Format, no column should be left blank and if it is left blank, it is presumed that our terms & conditions are acceptable to you. Deviations, if any, from our terms may clearly be indicated in the format itself. The port will not be responsible for any postal delay.

Yours faithfully,

Chief Mechanical Engineer

Encl:

1. Tender Format
2. Terms and Conditions



V.O CHIDAMBARANAR PORT TRUST

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CERTIFIED UNDER ISO 9001:2000, 14001:2004 & ISPS COMPLIANT PORT

TENDER FORMAT

Ref No.:

Date:

From:

To:

THE EXECUTIVE ENGINEER/STORES DIVISION
VOC PORT TRUST, TUTICORIN - 628004

Dear Sir,

Sub: SUPPLY OF WOODEN STAND - REG

Ref: Your Enquiry No. 6000001467

Sl.No	Material Code & Description	Qty	Unit	Rate per Unit (Rs.)
1	200000024 WOODEN STAND OF SIZE 18" X 15 1/2" AND HEIGHT 15" FINISHED WITH TEAK WOOD POLISH SUITABLE FOR MINI REFRIGERATOR.	10	NO	

Remarks:

Office Stamp of the Tenderer

(Signature of the Tenderer with Date)

TERMS AND CONDITIONS

1. Price :
2. Excise duty :
3. Sales Tax and Surcharges / VAT :
(Form 'C' or 'D' will not be issued.)
4. Packing and forwarding charges :
5. Freight Charges :
6. Transit Insurance :
7. Mode of Dispatch : The stores will be dispatched by lorry and delivered to the consignee
8. Place of Delivery :
9. Delivery Period : Stores will be supplied within days
10. L.D. Clause : For delayed supply, we accept your L.D Clause
11. Validity of Offer :
12. Guarantee/Warranty period :
13. Payment Terms :
14. Samples :
15. Test Certificate Inspection :
16. Inspection :
17. Tolerance :
18. Installation Charges :
19. Discount :
20. Bank Account No. for making :
Payment through e-mode
21. Authorized Dealer Certificate :
22. PAN No. :
23. TIN No. :
24. EMD (If Any) :

Yours faithfully,

TERMS AND CONDITIONS

1. PRICE BASIS: (a) Price quoted is firm and final and F.O.R. Tuticorin/Ex-Godown/F.O.R Free delivery at VOCPT. The increase in price will not be allowed under any circumstances. (b) Unit for which rate quoted should be invariably indicated without fail.
2. EXCISE DUTY: Excise duty, if chargeable extra, may be clearly indicated. If there is any variation in the Excise duty at the time of supply, the same will be accepted on production of documentary evidence.
3. SALES TAX AND SURCHARGES/VAT: As Port is not entitled to avail any concessional tax; Form "C" or "D" will not be issued. Hence, actual rate may be quoted. Offers made with the condition "Taxes as applicable", will not be considered. If there is any variation in ST and SC/VAT at the time of supply, the same will be accepted on production of documentary evidences.
4. PACKING AND FORWARDING: The actual rate of Packing and Forwarding may be quoted in the offer as percentage of quoted rates
5. FREIGHT CHARGES: The freight charges, if extra, may clearly be indicated.
6. TRANSIT INSURANCE: Transit Insurance will not be arranged by this Port. The stores may be duly insured by the suppliers at their own cost.
7. MODE OF DESPATCH: Price shall be quoted for delivery at V.O.C PT stores which is situated 10 Km away from Tuticorin Town (OR) Transporter's godown at Tuticorin. The stores may be well packed to avoid damage in transit and dispatched by lorry and delivered to the Consignee. The unloading of materials at V.O.C PT stores will be arranged, if necessary, by the port at supplier's cost.
8. DELIVERY PERIOD AND LD CLAUSE: Ex-stock/within 30 days. The delivery period should be guaranteed. If the supplier fails to complete the supply in all respect within the delivery period /extended delivery period unless such failure is due to Force Majeure, a sum equivalent to **1% per week** or part thereof for the period of delay for the value of materials supplied after expiry of delivery period, subject to a maximum of 10% of the order value as liquidated and ascertained damages and not by way of penalty shall be deducted from any money due or become due to the supplier.
9. VALIDITY OF OFFER: It should be for a minimum period of four months from the opening date of the quotation.
10. GUARANTEE PERIOD/WARRANTY PERIOD: The period applicable may be clearly indicated in the offer.
11. PAYMENT TERMS: 100% payment will be made after the goods are receive received in good condition and accepted by the consignee. Please note that this Port can't make any advance payment to the suppliers without Bank guarantee. Tenderer shall furnish their Bank Account Number in the offer for making payment through e-mode.
12. SAMPLE: Whenever insisted a sample may be sent along with the offer, failing which the offer will not be considered.
13. TEST CERTIFICATE: The product should have test certificate, as applicable. Unless a guarantee is given along with offer for the production of such certificate, the offer will not be considered.
14. INSPECTION: All supplies are subject to inspection before acceptance.
15. TOLERANCE: In the case of materials supplied on weight/ length basis, variation of +or - 5% will be allowed.
16. INSTALLATION CHARGES: If the installation charge is extra, it should be quoted separately.

TERMS AND CONDITIONS

17. DISCOUNT: If there is any discount, the same may be indicated.

18. PROPRIETARY ITEM: In case the stores offered are proprietary articles please certify that the rates quoted are the same as you would quote for other Ports and Government Departments. Hence the Tender Format Attached should be duly signed.

19. MANUFACTURER'S NAME & BRAND NAME: While quoting always state manufacturer's name and brand name of the items failing which your offer may not be considered.

20. GENUINENESS: In case, the stores supplied are found not suitable by the Consignee, supplier may replace it at his own cost immediately.

21. AUTHORISED DEALER CERTIFICATE: A copy of Authorized Dealer certificate shall be submitted along with the offer

22. Payment will be made only for the entire ordered quantity. Part Payment will not be entertained at any cost.

Chief Mechanical Engineer