

TUTICORIN PORT EDUCATIONAL AGENCY

Administrative Office Building
V.O.CHIDAMBARANAR PORT TRUST
Tuticorin – 628 004



Phone: 0461 – 2354071 (off)

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PATRON
S.ANANTHA CHANDRA BOSE
CHAIRMAN / VOCPT

PRESIDENT
P.RAVINDRAN
C.M.E. / VOCPT

SECRETARY
DR.K.BABY RANI
Sr.Medical Officer / VOCPT

TREASURER
P.ESAKKIAMMAL
A.O.Gr.II / VOCPT

No.TPEA/30-2/2016. 067/6. 10-2016

Date:04.10.2016

To

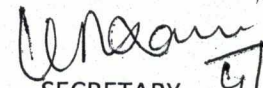
Sub: Supply of PCs with printer and Accessories for TPEA-
Quotation called for – reg.

Sirs,

Kindly submit your quotation in the enclosed format on or 17.10.2016 at 11.00 hrs to the Secretary, Tuticorin Port Educational Agency, VOC Port Trust Building, Tuticorin -62 004, duly indicating inquiry number and due date on the envelope for the supply of the items in the Tender Format as per the terms and conditions enclosed. The quotations will be opened on 19.10.2016 at 15.00 hrs in the presence of tendered who may line to be present.

In the format enclosed no column should be left blank and if it is left blank, it will be presumed that our Terms and conditions are not acceptable by you. Deviations, if any, is our terms & Conditions, it may clearly be indicated in the format itself. The Agency will not be responsible for any postal delay.

Yours faithfully,


SECRETARY 4/10/16

Encl.:

Tender format
Terms and Conditions

Copy Encl.:

The Sr.Deputy Director / EDP, VOCPT necessary action may please be taken to upload in the Port Website.

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TENDER FORMAT

NO.TPEA/30 – 2/2016

Date: 04.10.2016

From

To

The Secretary,
Tuticorin Port Educational Agency,
Tuticorin – 628 004

Sir,

Sub: - Supply of PCs with Printer and Accessories for
Harbour Nursery & Primary School – Reg.

Kindly quote your rate for PCs with Printer and Accessories items
and supplying for Harbour Nursery & Primary School.

Sl.No	Configuration	RATE / unit	Qty	Amount
1	Acer core i5 intel processor 500gb, Hard disk 4gb ram with key board & mouse DVD writer and 18.5" monitor windows 10 pre installed		1	
2	HP Laser Jet 1020 + Printer		1	
3	Numeric UPS 600 kva		1	
	Total			

Office Stamp of Tender Signature of Tendered with date

TERMS AND CONDITIONS

- 1 Price Price quoted is firm and final F.O.R. Tuticorin / Ex - Godown, / F.O.R. free delivery of TPEA. The increase in price will not be allowed under any circumstances.
- 2 Excise duty Excise duty, if chargeable extra, may be clearly indicated. If there is any variation in the excise duty at the time of supply, the same will be accepted on : production of documentary evidence
- 3 Sales Tax and Surcharges As TPEA is not entitled to avail any concessional tax, form "C" or "D" will not be issued. Hence actual rate may be quoted. Offers made the condition "Taxes as applicable " will not be considered. If there is any variation in ST and SC /VAT at the time of supply, the same will be accepted on production : of documentary evidence.
- 4 Packing and Forwarding charges If extra, the actual rate of packing and forwarding in percentage may be : quoted in the offer.
- 5 Freight Charges : The freight charges, if extra, may be clearly be indicated.
- 6 Transit Insurance Transit Insurance will not be arranged by this TPEA. The stores may be duly : insured by the suppliers at their own cost.
- 7 Mode of despatch The stores may be well-packed to avoid damage in transit and despatched by : lorry and delivered to the consignee.
- 8 Place of delivery : Harbour Higher Secondary School, Tuticorin -628004
- 9 Delivery Period The Goods should be supplied within in 20 days from the date of receipt of the order. If the supplier fails to complete the supply in all respect with in the delivery period /, extended delivery period unless such failure is due to Standard Force Majeure, a sum equivalent to 1% per week or part thereof for : the deducted from any money due or become due to the supplier.
- 10 Guarantee / Warranty Period : The Period applicable may be clearly indicated in the offer.
- 11 Validity of offer It should be for a minimum period of two months from the opening date of : the quotation
- 12 Payment Terms 100% payment will be made after the goods are received in good condition and accepted by the consignee. Please note that this TPEA can not make any : advance payment to the supplier with our Bank Guarantee.
- 13 Sample Whenever insisted a sample may be sent along with the offer, failing which : the offer will not be considered.
- 14 Discount : If there is any discount, the same may be indicated.

Yours faithfully,

Office seal of the Tenderer

SIGNATURE OF TENDERER WITH DATE