



An ISO 9001 : 2015 Port
ISPS CODE Compliant



मुरुगांव पत्तन न्यास

प्रशासनिक कार्यालय, हेडलैण्ड, सदा, गोवा - 403 004

MORMUGAO PORT TRUST

ADMINISTRATIVE OFFICE : HEADLAND, SADA GOA - 403 804

E-mail : E-mail :mpigoa@mpigoa.gov.in, mpigoa@mpigoa.com

Ref. No. GAD/PC-A/151/2019/578

अ: 22/5/19

To,
The Chairmen,
(All Major Ports Trusts)

BY SPEED POST

Port Trust

Sub. :- Filling up of the post of Financial Advisor & Chief Accounts Officer (HOD) in the scale of pay of Rs. 43200-66000 by absorption through composite method in Mormugao Port Trust- Reg.

Sir,

The post of Financial Advisor & Chief Accounts Officer (FA&CAO) (HOD) in the scale of pay of Rs. 18500-23900 (Pre-revised) (Revised - Rs. 43200-66000) in Mormugao Port Trust has fallen vacant. In terms of RRs the post is required to be filled in by absorption through composite method from Officers of Major Port Trusts. Copy of the Recruitment Rules is attached as **Annexure - I**.

2. Accordingly, applications are invited from eligible and willing Officers from all Major Port Trusts possessing the prescribed qualifications, experience and other conditions as per the aforesaid Recruitment Rules.

3. As per Ministry's letter No. 1-26/25/2013-PE-I dtd. 02nd January, 2019, it is indicated that the Port Official, who withdraws his candidature for the post after his selection by the Service Selection Committee, will be liable for debarment from future selection to HOD level posts in all Major Ports Trusts for a period of three years.

4. The applications may be submitted through '**Online Application Portal**' (OAP) of the Ministry of Shipping. A printout of the Online filled up application should be sent through proper channel alongwith the following documents in an envelope, superscribing "**Application for the post of Financial Advisor & Chief Accounts Officer in Mormugao Port Trust**" to THE SECRETARY, MORMUGAO PORT TRUST, HEADLAND, SADA, GOA - 403804, on or before **20.07.2019 which shall be the crucial date for determining the qualification, experience and age.**

- (i) Attested copies of ACRs of the applicant for the last 5 years (2013-14 to 2017-18) (duly attested by an Officer not below the rank of Dy. HOD on each page).

कृपया आपके सभी पत्राचार में हमारी फईल संदर्भ लिखें | Please quote our file reference in all your correspondence 2/-

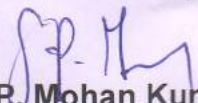
Code : 0832	Chairman	Dy. Chairman	CVO	Secretary	CME	CE	FA & CAO	TM	DC	CMO	CISF
BSNL	2521100	2521110	2521820	2521120	2521170	2521160	2521130	2521140	2521150	2521377	2521210
EPABX	2594000	2594003	2594161	2594101	2594201	2594601	2594401	2594701	2594801	2594901	2594671
FAX	2521105	2521115	2521127	2521125	2521175	2521165	2521135	2521145	2521155	2521777	2521210

- (ii) A statement showing year wise availability of ACRs and grading duly signed by the Dy. Chairman/ Chairman as per Ministry's letter no. A-12022/10/05-PE-I dtd. 1.2.2007. If the ACR of a particular year/period is not available, "No Report Certificate" may be furnished.
- (iii) Attested copies of Certificates of academic qualifications & experience to prove eligibility.
- (iv) NOC of respective Port / Organisation
- (v) Certificate by the Head of the Office of the applicant. (**Annexure – II**)
- (vi) An undertaking of the applicant not to withdraw his candidature, if selected.
- (vii) **Vigilance / Administrative Clearance** of the concerned Port / Organization in the revised proforma prescribed by the Ministry vide letter nos. A-12022/10/2005-PE-I dtd. 27.8.2010 and I-26/25/2013-PE-I dtd. 04.12.2017 (copies enclosed).
- (viii) The veracity of the university certificates and caste certificate provided in terms of letter no. A-12022/10/2005-PE-I dtd. 27.8.2010 by the applicant may be ensured and certified.
- (ix) Two recent passport size colour photographs in a sealed envelope.

5. The applications which are received after due date/not sent through proper channel will not be considered. The last date for receipt of applications is 20.07.2019.

6. The candidates who had applied earlier in response to circular dated 14.01.2019 need not apply again. However, candidature of those candidates who had applied earlier will be considered as per the recruitment rules and fulfilling of the eligibility criteria therein.

Yours faithfully,


(S. R. Mohan Kumar)
SECRETARY (I/C)

Encl. : 1) Annexure - I
2) Annexure - II
3) Revised Format for Vigilance Clearance.

c.c. to:

Shri Sandeep Gupta,
Director (PHRD) to Govt. of India, Ministry of Shipping for information with reference to Ministry's letter No. I-26/9/2013-PE.I dated 12th June, 2013 & 17th June, 2014. A soft copy of the vacancy circular is also sent to Ministry at the email address of sope1@nic.in, rajivk.nigam@nic.in for necessary posting on Ministry of Shipping's website.

c.c. to: The Managing Director,
Indian Ports Association,
New Delhi – 110 003

... for uploading vacancy circular on
IPA's website.

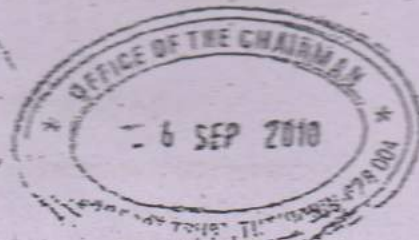
c.c. to: Asst. Director (EDP)/Finance Dept/MPT... with a request to upload
the vacancy circular on the MPT's website and on Online Recruitment
Portal launched by the Ministry of Shipping on 07.06.2017.

c.c. to : FA&CAO/MPT .. for circulation among the Officers and to
forward applications of willing and eligible Officers of his department.

c.c. to : Notice Board.

RECRUITMENT RULES FOR CLASS I POSTS OF FINANCE DEPARTMENT

Sl. No. post	Name of the post	No. of posts	Classification	Scale of pay (Rs.)	Whether selection or non-selection	Upper Age limit for Direct Recruit (in years)	Educational & other qualifications required for direct recruitment	Minimum (a) Age (b) Educational qualification (c) Experience for direct recruit (d) Any other special condition applicable in the case of promotional appointment	Period of probation (in years)	Mode of recruitment (whether by direct recruitment or by promotion/absorption)	In case of recruitment by promotion/absorption/depulion, grade from which it should be made.	Remarks
1	Financial Adviser & Chief Accounts Officer (Category II Posts)	1	Class-I (HOD)	450-22900	Selection	45	(i) Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India. (ii) Fifteen years experience in executive cadre in the field of Finance, Accounting in an Industrial/Commercial/ Govt. Undertaking.	(a) No (b) Yes	N.A.	By absorption through composite method falling which by depulion and both by direct recruitment.	For absorption through composite method, Officers holding analogous posts of St. Dy. Chief Accounts Officer and equivalent posts in the scale of pay of Rs. 15000-20800 and above in Govt./ Semi Govt./ PSUs or Autonomous Bodies with 3 years regular service in the grade will be eligible. The selection is by merit for which the bench mark in overall grading in the ACRS will not be below 'very good'	



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CONFIDENTIAL
Speed Post

No. A-12022/10/2005-PE.I
GOVERNMENT OF INDIA
MINISTRY OF SHIPPING
(PORTS WING)

Secretary

7/5/10
18/9/10

Transport Bhawan
1, Parliament Street
New Delhi-110001
Dated the 27th August, 2010

To
The Chairman,
All Major Port Trusts

Subject: Appointment of HODs in Major Port Trust-issue of Instructions.

Sir,

I am directed to say that various complaints are being received regarding furnishing false material facts while obtaining Job/promotion, false caste certificate in r/o of port employees. It has, therefore been decided to take necessary steps to minimize such complaints.

2. All Major Port Trusts are requested to ensure about the veracity of the University certificates produced by the candidates and the recognition of the degree obtained by the candidates while forwarding any proposal/correspondence in future for avoiding such complaints. Genuineness of caste certificate may also be ensure in r/o of Port employees. Further, Vigilance status may be furnished in the prescribed proforma (enclosed henceforth.

Yours faithfully,

P. Sasikumar
(P.SASIKUMAR)

UNDER SECRETARY TO THE GOVT. OF INDIA

Encl.: As above

PA 3/EI
19/9/10

ANNEXURE - II

Certificate to be given by Head of Office of Shri/Smt./ Kum.:
_____ Designation: _____

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no Disciplinary/Vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His / Her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on the officer during the last 10 years.
5. Attested copies of the ACRs for the last five years (2013-14 to 2017-18) are enclosed.
6. The veracity of the University certificates relating to educational qualification may be ensured and certified.

Signature of the Dy. Chairman/

Chairman alongwith official seal

**Particulars of the officer for whom vigilance Comments/clearance
is being sought**

(To be furnished and signed by the CVO or HOD)

1. Name of Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch/year cadre etc. Wherever applicable :
7. Positions held (during the ten preceding years)

Sl. No.	Designation and place of posting	From	To
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8. Whether the officer has been placed on the " Agreed List" or "List of officer of Doubtful Integrity" (if yes details to be given)
9. Whether any allegation of misconduct involving Vigilance angle was examined (against the officer during the last 10 years and if so, with what result (*))
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of penalty (*)
11. Is any disciplinary /criminal proceedings or chargesheet pending against the officer as on date (if so, details to be furnished-including reference no., if any, of the Commission)
12. Is any action contemplated against the officer as on date (if so, details to be furnished) (*)

(Name & Signature)

Date:

(*) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.

IR-2214
5/12/17

M-557 051



No. I-26/25/2013-PE-I
Government of India
Ministry of Shipping
(PHRD Division)

Transport Bhawan,
1, Parliament Street,
New Delhi-110001,

Dated the 4th December, 2017

To
The Chairmen,
All Major Port Trusts.

Handwritten notes and signatures:
-11-2017
SBC
21/12/17
OSTUN
ASCP
Sharma

Subject: Filling up the HOD level posts in Major Port Trusts-reg.

Sir,

I am directed to refer to the subject mentioned above and to state that this Ministry has issued advisory/ instructions from time to time regarding the proposals for appointment of HOD level posts in all Major Port Trusts. As per the extant practice, vigilance clearance is obtained from Vigilance Division of this Ministry in respect of eligible candidates. It has now been noted by the concerned Division that the Administrative Clearance of the respective candidates is required for issuance of Vigilance Clearance. Therefore, it is requested that Administrative Clearance of the candidates may also be attached with application while forwarding the proposal to this Ministry.

Yours faithfully,

Signature
(R.K. Nigam)

Under Secretary to the Govt. of India
Tel/ Fax: 011-23719492

Copy to:

Under Secretary (Vigilance), M/o Shipping

Smt. Regu