

VISAKHAPATNAM PORT TRUST
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT
NOTICE INVITING TENDERS (NIT)

1. ORGANISATION : VISAKHAPATNAM PORT TRUST
2. DEPARTMENT : Mechanical & Electrical Engineering Department,
3. NIT NUMBER : 22 /2016-17/ IM&EE/MOF/M-II/ PWS/SM/44, Dt. 30.12.2016.
4. NAME OF WORK : Cleanig of Roads with 01 No. Truck Mounted Mechanical Road Sweeping Machine for 3 yrs and extendable by two more years upon satisfactory performance
5. ESTIMATE AMOUNT PUT TO TENDER : **Rs.1,87,96,320 /- inclusive of all taxes**
6. PERIOD OF COMPLETION : 3 (Three) years extendable by two more years
7. FORM OF CONTRACT AND CLASS OF CONTRACT : Reputed Contractors
8. BIDDING TYPE : Open
9. BID CALL NO. : 3rd call
10. TYPE OF QUOTATION :
11. TRANSACTION FEE PAYABLE TO F,A,& C,A,O,-VPT., PAYABLE AT VISAKHAPATNAM : **Rs.1500/-**
12. Solvency from a Nationalised or Scheduled Bank with in last one year : **Rs.50,00,000/-**
13. Average Annual Turn over (During last three years) : 30% of the estimated cost put to tender
14. EMD/BID SECURITY : **Rs. 3,75,930/-**
15. EMD/BID SECURITY DD PAYABLE TO : F. A & C.A.O/VPT., PAYABLE AT VISAKHAPATNAM.
16. BID DOCUMENT DOWNLOADING START DATE : 30-12-2016 from 17.00 hrs
17. DATE OF PRE-BID MEETING : 10-01-2017 at 15.00 hrs
18. BID DOCUMENT DOWNLOADING END DATE : 23-01-2017 upto 13.00 hrs
19. LAST DATE AND TIME FOR RECEIPT OF BIDS : 23-01-2017 upto 14.00 hrs
20. BID VALIDITY : 120 Days
21. PRE QUALIFICATION/TECHNICAL BID OPENING DATE : 25 -01-2017 after 15.00 Hours
22. COMMERCIAL BID OPENING DATE : ---
23. OFFICER INVITING BIDS : Chief Mechanical Engineer, VPT.
24. BID OPENING AUTHORITY : Chief Mechanical Engineer, VPT.
25. ADDRESS : 2nd floor, M & E.E Department, VPT, VSP (Dist) A.P, India

CONTRACTOR

1

CHIEF MECHANICAL ENGINEER

PROCEDURE FOR BID SUBMISSION:

- a. Bids shall be submitted online on VPT e-procurement website (vpttenders.gov.in) platform.
- b. The participating bidders in the tender should register themselves free of cost on e-procurement platform (<http://vpttenders.gov.in>). Bidders can log-in to e-procurement platform in secure mode only by signing with the Digital signature certificates. Digital Signature Certificates can be obtained from one of the Authorized Certifying Authority, such as SIFY (www.safescrypt.com) / Tata Consultancy Services (www.tcs.ca.tcs.co.in) / n code (www.ncode solutions.com) etc., The bidders, who are desirous of participating in e-procurement shall submit their bids as per the standard formats available at the site (vpttenders.gov.in).
- c. The bidders should scan and upload copies of Document in support of Registration as contractor and Demand drafts towards EMD and Transaction fee. The bidders shall sign on all the documents uploaded by him owning responsibility for their correctness / authenticity.
- d. After uploading the documents, original Demand Drafts in respect of transaction fee and EMD are to be submitted by the bidders to the Tender Inviting Authority, so as to reach on or before the date of opening of technical bid. Failure to furnish the “original hard copies of transaction fee and EMD” on or before the date of opening of Technical bid will lead to summarily rejection of the Bid. The hard copies of uploaded documents and originals of the same for verification shall be submitted by the successful bidder before awarding of the work. The VPT shall not hold any risk on account of postal delay. Similarly, if any of the certificates, documents etc., furnished by the tenderer are found to be false / fabricated / bogus, the successful bidder will be suspended from participating in tenders on e-procurement platform for a period of three years.
- e. VPT will not hold any risk and responsibility for non-visibility of the scanned and uploaded documents.
- f. Documents that are uploaded online on VPT e-procurement website (vpttenders.gov.in) will only be considered for Bid Evaluation.
- g. Any other condition regarding receipt of tenders in conventional method appearing in the tender documents may please be treated as “not applicable”.
- h. The bidder shall authenticate the bid with his digital signature certificate for submitting the bid electronically on e-procurement platform and the bids not authenticated by digital signature certificate of the bidder will not be accepted on the e-procurement platform.
- i. The successful bidder found defaulting in submission of hard copies of uploaded certificates / documents, within the stipulated time i.e. before concluding the agreement or if any variation is noticed between the uploaded documents and the hard copies submitted by the successful bidder, the successful bidder will be suspended from participating in the tenders on e-Procurement platform for a period of three years.

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- 2) Even though the tenderers meet the qualifying criteria, they are liable to be disqualified /debarred / suspended / blacklisted, if they have
 - a. Furnished false / fabricated particulars in the forms, statements and / annexure submitted in proof of the qualification requirements and/or
 - b. Not turned up for entering into agreement when called upon.
 - c. Record of poor percentage such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc. and/or
 - d. Participated in the previous bidding for the same work and had quoted unreasonably high tender rates and / or
 - e. Even while execution of the work, if found that the work was awarded to the Contractor based on false / fake certificates of experience.
- 3) A tenderer / Bidder submitting a Tender or Bid which the tender accepting authority considers excessive and or indicative of insufficient knowledge of current prices or definite attempt of profiteering will render himself liable to be debarred permanently from tendering or for such period as the tender accepting authority may decide. The tenderer overall rate should be based on the controlled prices for the materials, if any, fixed by the VPT or the reasonable prices permissible for the tenderer to charge a private purchaser under the provisions of clause-6 of the hoarding and profiteering prevention ordinance of 1943 as amended from time to time and on similar principle in regard to labour supervision on the construction.
- 4) One Tender per Tenderer: Each Tenderer shall submit only one Tender for the work. A Tenderer who submits more than one Tender will cause dis-qualification of all the Tenders submitted by the Tenderer.
- 5) Last date / time for Submission of the Tenders: Tenders must be submitted not later than the date and time specified in NIT. In the event of the specified date / time for the submission of bids declared as holiday, the bids will be received / opened on the next working day.
- 6) Tender Opening and Evaluation:
 - a. The tenderers or their authorised representatives can be present at the time of opening of the tenders. Either the tenderer himself or one of his representative with proper authorization only will be allowed at the time of tender opening. If any of the tenderer is not present at the time of opening of tenders, the tender opening authority will, on opening the tender of the absentee tenderer, reads out and record the deficiencies if any, which shall be binding on the tenderer.
 - b. The technical bid containing qualification requirements will be evaluated by the tender committee and the minutes are recorded which will be signed by the tender committee.
- 7) Clarification on the Technical Bid.

The tender opening authority may call upon any Tenderer / Bidder for clarification on the statements, documentary proof relating to the technical bid. The request for clarification and response thereto shall be in writing and it shall be only on the qualification information furnished by the Tenderer. The clarification called for from the tenderers / Bidders shall be furnished within the stipulated time.

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- 8) Price Bid Opening:
- a. Only the Price Bids of technically qualified bidders/tenderers shall be opened in the presence of the qualified Tenderers / Bidders who ever is interested or their authorised representatives present on the date and time fixed.
 - b. The Price Bid of the Unqualified Tenderers will not be opened. After finalisation of the Tender the EMD of the unsuccessful / disqualified bidders will be returned.
 - c. Tenders shall be scrutinized in accordance with the conditions stipulated in the Tender document. In case of any discrepancy of non-adherence to the Conditions, the decision taken by the Tender committee on tenders shall be final.
- 9) Evaluation and Comparison of Price Bids:
- (a) The Tender Committee will evaluate and compare the price bids of all the qualified Tenderers based on the combined L_1 (Lowest) rate of both Supply charges of sweeping machine and diesel consumption per month.
 - (b) The formula for evaluation of L_1 bidder is $(A+(B \times 8 \times 30 \times R))$.
Where A = Hire charges quoted in rupees per month,
B = Diesel consumption quoted per hour in litres
R = Prevailing market rate of HSD oil at Visakhapatnam on the date of opening of price bid.
8 = No.of working hours in a day
30 = No.of days in a month
- 10) Information relating to the examination, clarification, evaluation and comparison of Tenders and recommendations for the award of a contract shall not be disclosed to Tenderers or any other persons not officially concerned with such process until the awarding of the work to the successful Tenderer has been announced by the tender accepting authority. Any effort by a Tenderer to influence the processing of Tenders or award decisions may result in the rejection of his Tender.
- 11) Tenders will be finalized by the Dy. Chief Mechanical Engineer/Chief Mechanical Engineer / VPT according to the delegation of powers vested with them.
- 12) If any amendment or addendum will be issued before opening of the tenders and the same may be looked in the VPT website and any further clarification can also obtained from CME's Office / VPT.