

**APPLICATION FORMAT**  
**INDIAN PORT RAIL & ROPEWAY CORPORATION LIMITED**

Affix recent  
Passport Size  
Photograph

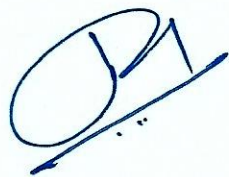
1	POST APPLIED FOR			
1(a)	PLACE OF POSTING			
2	APPLICANT NAME (Sh./Smt./Ms.)			
3	FATHER / HUSBAND NAME			
4	DATE OF BIRTH (dd/mm/yyyy)			
5	AGE (as on last date of receiving applications)	(YEARS)	(MONTHS)	(DAYS)
6	(i) CORRESPONDENCE ADDRESS			
	STATE:		PINCODE:	
	(ii) PERMANENT ADDRESS			
STATE		PINCODE:		
7	CONTACT NUMBER WITH STD CODE			
8	MOBILE NUMBER			
9	EMAIL ID			
10	CATEGORY (SC/ST/OBC/GENERAL)			

**11. Details of Educational Qualifications :**

Sr.No	Qualification	Name of the Institution / Board / University	Month & Year of passing	Percentage of Marks Scored

**11.(A) Details of Additional Qualifications :**

Sr.No	Qualification	Name of the Institution / Board / University	Month & Year of passing	Percentage of Marks Scored



**12. DETAILS OF EXPERIENCE IN CHRONOLOGICAL ORDER:**

**(IF REQUIRED, SEPARATE SHEET CAN BE ATTACHED IN THE SAME FORMAT)**

Sr.No	Name & Address of the Organization	Designation / Post Held	From DD/MM/YY	To DD/MM/YY	Pay-Scale (IDA/ CDA)	Last drawn Basic Pay	Gross Salary P.M	Brief Duties / Responsibilities (Attach Separate Sheet, If required)




13. Do you hold Lien in any other organization : Yes / No

If Yes.

a. Name & address of the Organization in which lien is held :

b. Date from which lien is held :

14. Are you on deputation : Yes / No

If Yes.

a. Date from which you have been on deputation :

b. Name & address of the organization in which you are on Deputation. :

15. Whether any Punishment to the applicant during the : Yes / No

last 10 years.

If Yes- Details thereof :

16. Whether any action or inquiry is going on against the applicant : Yes / No

as far as his knowledge goes.

If Yes – Details thereof :

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any stage or me not satisfying the eligibility criteria according to the requirements prescribed in the vacancy notification / circular.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Candidate**

**Name:** \_\_\_\_\_

**(To be filled by the PSU/Ministry/Department Concerned)**

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records. There is no disciplinary / vigilance case contemplated or initiated against the officer.


Signature & Designation

Of the Competent  
Forwarding  
Authority with  
Telephone No. &

Official Seal.

**Documents to be enclosed.**

1. Educational Certificates (Class X onwards)
2. Work Experience Certificates (Appointment & Relieving Letters from all organizations).
3. Copy of last drawn salary slip / Copy of Pension Payment Order (PPO)
4. Latest CV



**INDIAN PORT RAIL & ROPEWAY CORPORATION LIMITED**

**COMPANY PROFILE:**

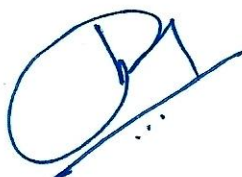
The Government of India had approved the formation of a Special Purpose Vehicle (SPV) as a public limited company under Companies Act, 2013 and named it as Indian Port Rail & Ropeway Corporation Limited (IPRCL) to provide efficient rail evacuation systems to Major Ports and thereby enhance their handling capacity and efficiency. The Company would undertake projects involving last mile connectivity to Major Ports, modernization of evacuation infrastructure in Ports, operate and manage internal Port Railway system and raise financial resources for funding Port Related Connectivity Projects. The company is under the administrative control of the Ministry of Shipping, Government of India.

IPRCL is a Joint Venture Company between the 11 Major Ports (under the Ministry of Shipping) and Rail Vikas Nigam Limited (RVNL) as equity shareholders. Established as public limited company under the Companies Act, 2013 on 10th July 2015 with Initial authorized capital of Rs. 500 crores and Initial Paid-up share capital: Rs.100 Crore.

The Company has registered Office at Delhi and Corporate Office at Mumbai.

**GENERAL CONDITIONS:**

- i All qualifications should be recognized by UGC/AICTE/AIU(GOI).
- ii. Additional weightage may be given to candidates having additional relevant qualifications.
- iii. IPRCL reserves the right to raise/modify the eligibility criteria in minimum educational qualification and/or minimum work experience.
- iv. Appointment shall be subject to Service and Conduct Rules of IPRCL.
- v. Candidates who are working on re-employment basis in Govt / PSU / Govt. Companies / Autonomous Bodies etc. after their retirement should forward his /her application through "Proper Channel". However, advance copy of application shall be considered. In case of difficulty in forwarding the application through "Proper Channel", Candidate has to attach a declaration that, if Shortlisted, No Objection Certificate (NOC) will be produced at the time of Interview. In case the candidate is unable to produce NOC at the time of interview then he / she will have to submit a declaration that in the event of his / her selection, a proper relieving letter will be produced at the time of joining IPRCL failing which he / she will not be allowed to join IPRCL.
- vi. IPRCL takes no responsibility for any delay in receipt or loss in postal transit of any application or communication. Candidates in their own interest are advised to submit applications well in time before the last date to avoid possible delay in postal transit. Application received after due date will be summarily rejected.
- vii. In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect / false information / certificate / documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
- viii. Any request for change of address / change of Centre for group discussion and / or interview shall not be entertained.
- ix. In case of 05 or more eligible candidates for each vacancy, IPRCL reserves the right to shortlist candidates for interview on the basis of their eligibility / experience in the relevant field in the ratio of **1:5**.
- x. IPRCL has the right to reject entirely or partially the selection/ recruitment advertisement/ Vacancy Circular at any stage without assigning any reason and the decision of IPRCL shall be final in this regard.



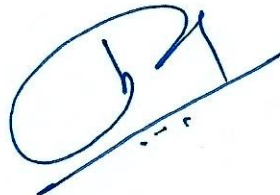
- xi. Any resulting dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mumbai.
- xii. Canvassing in any form will be a disqualification.
- xiii. Communication shall be sent at the **Present Address** mentioned by the Candidate in the application form.
- xiv. **Any changes /modifications in the advertisement at a later date will be placed on website of IPRCL & IPA only. Candidates applying for the post are advised to visit the IPRCL & IPA website regularly for updates.**
- xv. Self-Attested Photocopies of all certificates /testimonials are to be provided with the application form including: -  
a. Educational/ Professional Certificates (right from Class Xth to the latest)  
b. Experience Certificates (including Appointment & Relieving letters of all previous employers)  
c. Copy of last drawn Salary slip / Copy of Pension Payment Order.  
No certificate in original is required to be attached with the application. Ministry of Shipping/ Indian Ports Association/IPRCL shall not be responsible for misplacement of such certificates.
- xvi. **Last date of submission of application and Reckoning of Age, Experience, Eligibility Criteria etc.**

The last date for receipt of application is 15 days from publication in Newspaper. Age, Experience, Eligibility criteria etc. shall be reckoned accordingly.

Applications along with enclosures should be sent in hard copy by POST / COURIER Super scribing as "**APPLICATION FOR THE POST OF \_\_\_\_\_**" on the Left Top Side of the Envelope. Applications received after the due date, incomplete applications and applications not sent in prescribed format along with enclosures as mentioned above are liable to be rejected.

**Applications are to be addressed to:**

**Joint General Manager (HR)  
Indian Port Rail & Ropeway Corporation Limited,  
Corporate Office: 4<sup>th</sup> Floor,  
Nirman Bhavan,  
Mumbai Port Trust Building,  
M.P Road,  
Mazgaon (E) Mumbai – 400010.**



Corporate Office: 4<sup>th</sup> Floor, Nirman Bhavan, Mumbai Port Trust Building, M. P. Road, Mazgaon (E), Mumbai - 400 010 Ph.No. : 022 – 6656 6335; Fax No. : 022 – 6656 6336; Email id: [hr.iprcl@gmail.com](mailto:hr.iprcl@gmail.com)  
Regd. Off. : 1<sup>st</sup> Floor, NBCC Place, Bishma Pitamah Marg, Lodhi Road, New Delhi-110003