



मुरगांव पत्तन प्राधिकरण

(पत्तन, पोत परिवहन और जलमार्ग मंत्रालय, भारत सरकार)

“सारसी” सामान्य प्रशासन विभाग, प्रशासनिक कार्यालय भवन, हेडलैण्ड सडा, गोवा — 403804.

MORMUGAO PORT AUTHORITY

(MINISTRY OF PORTS, SHIPPING & WATERWAYS, GOVT. OF INDIA)

“SAARASI” GENERAL ADMINISTRATION DEPARTMENT, ADMINISTRATIVE OFFICE BLDG., HEADLAND SADA, GOA - 403 804.

Website : <https://www.mptgoa.gov.in> Email : secretary@mptgoa.gov.in

दूरभाष(कार्य)/ Tel.(Off.) : 0832-2521120 फ़ैक्स / Fax : 0832-2521125



A Certified ISO 9001:2015 and ISO 14001:2015 Organisation

GAD/PC-A/151/2025/07898

Date: 23.12.2025

To,
The Chairperson,
(All Major Ports Authorities)

BY EMAIL /
BY SPEED POST

Port Authority

Sir/Madam,

Sub: Filling up the post of Sr. Deputy Traffic Manager in the scale of pay of Rs.80000-220000 by absorption through composite method in Mormugao Port Authority – reg.

The post of Sr. Deputy Traffic Manager in the pay scale of Rs.80000-220000/- (Pre-revised Rs.32900-58000/- 16000-20800/-) in Mormugao Port Authority is to be filled by absorption through composite method from Officers of Major Port Authorities. A copy of the Recruitment Rules is enclosed at **Annexure – I**. However actual filling up of the vacancy will be done upon concurrence/approval of the Ministry.

2. Applications are invited from eligible and willing Officers of all the Major Port Authorities fulfilling the prescribed qualifications and experience as mentioned in the RRs enclosed at **Annexure – I**. The application has to be submitted through “Online Application Portal” (OAP) of the Ministry of Ports, Shipping & Waterways (<https://onlinevacancy.shipmin.nic.in>) from **24.12.2025** to **23.01.2026**. The print-out of the application submitted online has to be sent through proper channel, along with the following documents superscribing the envelope “**Application for the post of Sr. Deputy Traffic Manager under Traffic Dept., in Mormugao Port Authority**” so as to reach this office within **06.02.2026**. No application other than the application uploaded in OAP will be accepted.

- Copies of educational qualifications and experience.
- Undertaking of the applicant to the effect that candidature will not be withdrawn, if selected. (**Annexure – IV**)
- A self-attested recent colour Passport size photo of the candidate to be fixed on the application.

3. The Selection is by Merit for which overall grading in ACR/APAR shall not be below ‘Very Good’.

2/-

4. As per the Ministry's instructions dated 11.08.2021, Port officials, who withdraws his / her candidature for the post after his / her selection by the Services Selection Committee, will be liable for debarment from future selection to Dy. HoD level post in all Major Port Authorities for a period of two years.
5. In terms of Ministry's letter dated 11.08.2021, once the applications(s) is / are forwarded in respect of any employee with the prior approval of the Competent Authority, the Port concerned shall ensure that he /she would be relieved immediately in any case within 30 days of his/her present post in case of selection and appointment to the above Dy. HoD post. In case he/she is not relieved within 30 days of his / her appointment to the afore said post at Dy. HoD level, it would be deemed as relieved of his/her present post after expiry of 30 days of his/her appointment.
6. Ports have to forward the applications of suitable and willing officers who satisfy all the requirements along with the following documents so as to reach the **office of Secretary, Mormugao Port Authority, "Saarasi" General Administration Department, Administrative Office Building, Headland, Sada, Goa – 403 804** on or before **06.02.2026**.
 - (i) Copies of ACRs/APARs for the last 5 years (2020-21 to 2024-25) (duly attested by an Officer not below the rank of Dy. HoD on each of the page).
 - (ii) A statement showing year wise availability of ACRs/APARs and grading for the last 5 years **(2020-21 to 2024-25)** duly signed by the Dy. Chairperson/Chairperson as per Ministry's letter no. A-12022/10/05-PE-I dated 01.02.2007. If ACR/APAR for a particular year during the last 5 years is not available, "No Report Certificate" may be furnished, alongwith APARs of the preceding years.
 - (iii) Attested photocopies of all certificates and proof of educational qualifications, present and past work experience in the respective post, pay scale wise, duly verified by the Port while forwarding the application.
 - (iv) No Objection Certificate of the respective Port to relieve the candidate **(Annexure – V)**, in case of selection.
 - (v) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected **(Annexure –IV)**.
 - (vi) Administrative Clearance of the concerned Port duly signed and stamped by the Head of the Department **(Annexure – II)**.
 - (vii) Vigilance/Administrative clearance of the concerned Port, as per enclosed proforma prescribed by the Ministry **(Annexure – III)**.

- (viii) If any major or minor penalty has been imposed on the applicant during the last 10 years, the details of the disciplinary case leading to such penalty alongwith necessary documents may be sent alongwith application.
- (ix) The veracity of the University certificates and the recognition of the degree obtained by the applicant may be ensured and certified **(Annexure – II)**.
- (x) Complete statement of service details of the applicants with post held till date **(Annexure – VI)**.
- (xi) Two recent colour passport size photographs.
7. The officer selected to the post of Sr. Deputy Traffic Manager in the scale of Rs. 80000-220000/- in Traffic Department of Mormugao Port Authority will be appointed on Composite Method and will be governed by the Service Rules and Regulations in force and as amended from time to time.
8. The crucial date for determining the eligibility criteria as regards to the qualification, experience, age etc. will be **23.01.2026** i.e. the date of closing of applications in terms of MoPSW vide letter dated 11.08.2021 addressed to all Major Ports.
9. As per Ministry's guidelines dated 26.09.2019, in case of receipt of advance copy of application from any candidate, his/her candidature will not be considered if his/her application is not received through proper channel from the Port within 15 days of the last date of receipt of applications. Therefore, Major Ports are requested to forward the applications with complete set of enclosures so as to reach this office on or before **06.02.2026**. Applications received after **06.02.2026** will not be considered.
10. Incomplete application or application received after the due date or otherwise application not received through proper channel will not be considered. Applications received through proper channel and applications duly forwarded within the due date shall only be considered. Circular alongwith annexures is also available on Mormugao Port Authority website <https://mptgoa.gov.in>.

Yours faithfully,


(M. SANKAR BABU)
SECRETARY

- Encl : 1) Annexure - I
2) Annexure – II
3) Annexure - III
4) Annexure – IV
5) Annexure – V
6) Annexure - VI

c.c. to:

1. Shri Sandeep Gupta, Jt. Secretary to Govt. of India, Ministry of Ports, Shipping & Waterways, New Delhi for information with reference to Ministry's letter No. I-26/9/2013-PE.I dated 12th June, 2013 & 17th June, 2014.A soft copy of the vacancy circular is also sent to Ministry at the email address of jsadmin-psw@gov.in, usphrd-psw@gov.in, sope1@nic.in for necessary posting on Ministry of Ports, Shipping & Waterways, New Delhi website.
2. The Managing Director,
Indian Ports Association,
New Delhi – 110 003 for uploading vacancy circular on IPA's website.
3. Traffic Manager, MPA.....for information.
4. Asst. Director (EDP)/Finance Dept /MgPA..... with a request to upload the vacancy circular on the MPA's website and Online Application Portal (OAP) launched by the Ministry of Ports, Shipping and Waterway.
5. Notice Board.

ANNEXURE-I

Sr. No.	Name of the post	No. of posts	Classification	Scale of pay (Rs.)	Whether selection or non-selection	Upper Age limit for Direct Recruitment (in years)	Educational & other qualifications required for direct recruitment.	Whether (a) Age (b) Educational qualification. (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation.	Period of probation (in years)	Methods of recruitment (whether by direct recruitment or by promotion/absorption/ deputation).	In case of recruitment by promotion/absorption/ deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
4	Sr. Dy. Traffic Manager	1	Class- I	80000-220000	Selection	42	(i) A degree from a recognized University. (ii) Twelve years experience in Shipping/ Cargo Operations/ Railway Transportation in executive cadre in an Industrial/ Commercial/ Govt. Undertaking	(a) No (b) Yes (c) No	-N A-	By absorption through composite method failing which by deputation from other Govt. organisations and failing both by direct recruitment.	By absorption through composite method, Officers holding analogous posts or the post of Dy. Traffic Manager and equivalent posts in the respective discipline of Traffic Dept. in the scale of pay Rs. 60000-180000 with 3 years regular service in the grade in a Major Port Authority or Dy. Traffic Manager and equivalent posts in the respective discipline of Traffic Deptt. with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay Rs. 50000-160000 (pre-revised Rs. 20600-46500 / Rs.10750-16750) and Rs. 60000-180000 in the respective disciplines of Traffic Dept in a Major Port Authority . For Deputation, Officers holding analogous posts or officers holding post of Dy. Traffic Manager and equivalent posts in the respective discipline of Traffic Dept. in the scale of pay of Rs. 60000-180000 in Govt./Semi Govt./PSUs or Autonomous Bodies with 3 years regular service in the grade will be eligible. The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "very good"	

ANNEXURE - II

Certificate to be given by Head of Department of

Shri/Smt. _____

Designation _____

- 1) It is certified that the particulars furnished by the officer are correct and the incumbent meets the requisite eligibility criteria with regards to educational qualification and experience as specified in the **Annexure – I** of the circular for absorption through composite method.
- 2) The veracity of the University Certificates relating to educational qualification has been ensured and certified.
- 3) It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he/she is clear from the Vigilance and Administrative angle.
- 4) His/Her integrity is certified.
- 5) It is certified that no major/minor penalties have been imposed on the applicant during the last 10 years. If any, kindly indicate details thereof.
- 6) Attested copies of ACRs/APARs for the last 5 years for the period from (2020-21 to 2024-25) are enclosed.

**SIGNATURE OF THE
HEAD OF DEPARTMENT WITH SEAL**

Date:

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS/CLEARANCE
IS BEING SOUGHT**
(To be furnished and signed by the CVO or HOD)

1.	Name of Officer (in full)					
2.	Father's name					
3.	Date of Birth					
4.	Date of Retirement					
5.	Date of entry into service					
6.	Service to which the officer belongs including batch / year cadre etc. wherever applicable					
7.	Position held (during the ten preceding years)					
	Sr. No.	Organization (Name in full)	Designation & Place of Posting	Administrative / nodal Ministry / Deptt Concerned (in case of officers of PSU etc.)	From	To
8.	Whether the officer has been placed on the “ Agreed List” or “List of officer of Doubtful Integrity” (if yes details to be given)					
9.	Whether any allegation of misconduct involving Vigilance angle was examined (against the officer during the last 10 years and if so, with what result					
10.	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of penalty (*)					
11.	Is any disciplinary /criminal proceedings or charge sheet pending against the officer as on date (if so, details to be furnished-including reference no., if any, of the Commission)					
12.	Is any action contemplated against the officer as on date (if so, details to be furnished (*)					
13.	Whether the officer/official has submitted his/her annual immovable property return of the previous year as required under Rule 18 of the CCS (Conduct) Rules, 1964 within the prescribed limit					
14.	Details of complaint pending against the Officer as on dated					

Name and Signature with Seal

Date :

(*) if Vigilance Clearance has been obtained from the Commission in the past, the information may be provided for the period there after.

Annexure – IV

SELF UNDERTAKING

I, _____ (Name & Designation) _____, hereby undertake / confirm that in the event of my selection by the Services Selection Committee to the post of Senior Deputy Traffic Manager (Dy. HoD) on scale of pay of Rs.80000-220000 in Mormugao Port Authority, in terms of the Ministry's Instructions dated 11.08.2021, I will not withdraw my candidature to the said post.

Date: _____.2026

SIGNATURE OF THE CANDIDATE

Annexure – V

NO OBJECTION CERTIFICATE

It is certified that _____ (Name of the Organization) has no objection to relieve Shri _____, _____ (Designation) (Class-I) on Scale of Rs._____, Dept. _____ (Name of the Organization) of his duties in the event of his selection to the post of Senior Deputy Traffic Manager (Dy. HoD) on scale of pay of Rs.80000-220000 in Traffic Department, Mormugao Port Authority, in terms of the MoPA circular dated 23.12.2025.

Place:

Date:

**SIGNATURE OF THE HEAD OF OFFICE
WITH SEAL**

SERVICE PARTICULARS OF THE APPLICANT TO BE FURNISHED BY THE PORT CONCERNED

Sl. No.	Name and Designation of the officers, DoB / DoR & Date of joining in the Port	Educational Qualifications	Posts held in the Port with Name of the Post / Method of Recruitment, category, etc. (please mention adhod / regular	Scale of pay (Revised & Pre revised)	Period		Vigilance status cleared/not cleared with copy of CVO letter	Details of Major/Minor penalty imposed for the last 10 years with date and order copies, if any	APARs Grading's for the period 2019-20 to 2023-24 (if APAR of a particular period is not available, APARs Grading's of the preceding years may be furnished with No Report Certificate / non availability certificate for the year/period.
					From	To			
1	2	3	4	5	6	7	8	9	10
									2020 - 2021 (Score: _____) (Grading: _____) 2021 - 2022 (Score: _____) (Grading: _____) 2022 - 2023 (Score: _____) (Grading: _____) 2023 - 2024 (Score: _____) (Grading: _____) 2024 - 2025 (Score: _____) (Grading: _____)

Signature of the Head of Department
Along with official Seal