

INDIAN PORTS ASSOCIATION

NEW DELHI

Reply to Pre-Bid Queries

**Pre-Bid Meeting dated 26.12.2022 held through video conferencing against e-RFP for
Outsourcing of Manpower Services on contract basis for the different posts.**

Tender No. IPA/PGAV/Manpower/2022 dated 08.12.2022

Sr. No.	Page No. / Clause	Tender Clause	Queries	Reply
1.	22	No Clause exists	Please confirm this manpower at present available at site or we need to provide new manpower at site	You will need to provide manpower according to the requirement of IPA
2.	Minimum Wages Revision	No Clause exists	Please confirm Minimum Wage Revision will be reimbursable or not	Yes, shall be reimbursed.
3.	Paid Leaves	No Clause exists	Please confirm on No of Paid leave applicable to the resources except Sunday & Paid Holiday form IPA.	1 leave per month
4.	Page No.3 Point No. 4	4.The rates for different category of manpower services that may be required for the proposed services shall not be less than the rates of minimum wages prescribed by the Government from time to time under contract Labour (R&A) Act - 1970 and the Minimum Wages Act 1948 and or announced by Central/State Government from time to time.	Please confirm minimum wage of central or State Govt is applicable	Minimum wages of state govt. is applicable

5.	Page No.6 Clause No. 2.1.1 (b)	An amount of Rs. 1,500/- (Rupees one thousand five hundred only) towards tender fee and Rs. 1,00,000/- (Rupees one lakh only) towards EMD, is payable for submission of bids. In case of payments of the above amounts by Demand Drafts, the DDs shall be drawn from a Nationalized/scheduled commercial bank, payable to Indian Port Association, New Delhi. Copies of the DDs should be scanned and uploaded along with the Technical proposal.	EMD required of Rs 1Lac in the form DD or BG is also acceptable	As per Bid document
6.	Page No 19 of 32	Mentioned " The firm should have an office in New Delhi"	We can provide the declaration for establishment of office in Delhi on confirmation of contract award within 30days and we can manage with remote coordinator for smooth execution	As per Bid document
7.	Purchase preference Policy	No Clause exists	Please confirm MSE Purchase Preference policy is applicable for this tender or not.	This in not applicable for Service contracts.
8.	Page No 22 Point No 2	2. L1 is the agency quoting least percentage of agency charges. In case two or more agencies quote the same percentage, the agency with the highest turnover taken together	It is suggested kindly clarify highest turnover will be count company turnover or from work executed in Manpower Outsourcing	Highest turnover is the turnover of the company.

		for three reference years will be taken as L1.	turnover OR it is suggested highest value single work order	
9.	Clause No. 5.1 Page No. 3	5.1 "Technical Bid" - Scanned copies of Technical Bid shall be submitted on e-Procurement Portal (CPPP) https://eprocure.gov.in/eprocure/app (Technical Bid) containing information as prescribed in Form 1, II, III, & IV etc and also one hard copy original and along with one soft copy in Pen drive. The envelope of the hard copy submission shall carry the name of work and the name of Agency. The following should also be indicated. 'Tender Document- Do not open before due date'	Please clarify: 1. Online Submission 2. Pen Drive Soft copy 3. Hardcopy printed version We have to submit 3 type of document in this tender.	As Per Bid Document.
10.	Page No. 5	1. Registration with regional labour commissioner. 5. Registration with Labour Department.	Please advise we need to submit labour license	Only registration with labour Department is required
11.	Page No.9 Clause No. 2.4.C	C. Agency charges quoted by the bidder shall not be less than one percent. Any agency not adhering to this stipulation shall be considered unresponsive and such bid shall not be considered.	Here we request you incorporate the capping of at least 5% agency charges	Agencies are free to quote any percentage of agency charges with the condition that this percentage shall not be less than 1percent.
12.	Page No.22 Point No. 1	1. The selected agency will mandatorily pay the prescribed amount to the hired employees. IPA		As per Bid Documents

		will reimburse amount towards prescribe emoluments and Provident Fund, Employee Insurance or Bonus etc. as per statutory requirement on furnishing of proof of such payments as per provision under clause 13 of RFP.		
13.	Page No. 29 Point No. 4	4. Consultant a. Graduate degree (in any discipline) with MBA or equivalent from a recognized Institute or University. b. 2 years experience in Ports and Shipping Sector.		Amended as: 4. Consultant a. Graduate degree (in any discipline) with MBA or equivalent from a recognized Institute or University with 2 years experience in Ports and Shipping Sector.
14.	Page No. 5 Clause No. 1. (b) iii)	One work costing at least Rs.30.00		Amended as: One work costing at least Rs.30.00 Lakhs