

**EXPRESSION OF INTEREST (EOI)
FOR
HIRING OF OFFICE SPACE ON RENT / LEASE**

Sagarmala Development Company Limited (SDCL), a Government of India undertaking, is desirous of hiring office space for the company. The requirement is for 5,000 sq. ft. carpet area approximately, preferably located in vicinity of Transport Bhawan, 1, Parliament Street, New Delhi. Interested parties may submit EOI with complete details of site on or before 6th November 2017 up to 1100 hrs. at the Central Public Procurement Portal (CPPP) with the following title:

“EOI for Hiring of Office Space on Rent / Lease for Sagarmala Development Company Ltd.”:

The EOI should be addressed to:

**The Managing Director,
Sagarmala Development Company Ltd.,
1st Floor, PTI Building,
Parliament Street, New Delhi -110001**

Terms & Conditions:

The EOI document should include the following:

1. Owner should submit photocopy of document to prove the ownership, usages of property, license for commercial use etc.
2. Profile / information of the owner of the property
3. Proof of Year of construction / age of building.
4. Lease period (should be long term basis).
5. Building should satisfy all statutory requirements in respect of fire – fighting, sanitation, electricity etc.
6. Adequate three phase power supply to take care of air – conditioning, lighting, electrical appliances.
7. Adequate space should be available around the building for movement of vehicles.
8. 24 Hrs. water supply, parking space, space for generator / availability of generator back – up.
9. Proper approach to the building should be available.
10. Proper drainage facility, toilet block etc.

Note: The EOI is to be uploaded as a PDF file at the CPP Portal only. No physical / hard copy submission is to be done for this EOI.